



UNITED ARCHITECTS OF THE PHILIPPINES
THE INTEGRATED AND ACCREDITED PROFESSIONAL ORGANIZATION OF ARCHITECTS

COMMISSIONS AND COMMITTEES
DUTIES AND RESPONSIBILITIES

General Provisions

1. Organization

- a. The seven (7) commissions shall be composed of their respective standing committees which shall serve as their implementing arm.

2. Committee Composition

- a. Each committee shall be composed of a Chairman, a Vice Chairman, a Secretary, and not more than four (4) members;
- b. A committee chairman and members of the standing committees shall be recommended by the Executive Directors, endorsed by the National Executive Vice President and appointed by the National President, subject to confirmation of the National Board of Directors;
- c. No member of the National Board of Directors shall be appointed Chairman or member of any standing committee. He may however, be appointed Chairman or member of any special committee created by the National President.

3. Committee Meetings and Activities

- a. Regular meetings of each committee shall be held at least once every month. Special meetings may also be held. Notices of meetings should be circulated to committee members at least one (1) week prior to the meeting date.
- b. Committee activities shall be coordinated and reported to the National Executive Vice President through their respective Executive Directors in the Commission.

4. Committee Reports

- a. Minutes of all regular and special meetings shall be submitted to the UAP National Administration Office through their respective Executive Directors for the information of the national officers and members.
- b. All committees shall submit reports of their activities to the National Board of Directors through the Executive Directors and the National Executive Vice President.



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5. PROFESSIONAL DEVELOPMENT COMMISSION

a. Committee on Professional Development

- i. Administer and implement the continuing professional development program of the UAP in close coordination with the Special Committee on Continuing Professional Education and the PRBoA.

b. Committee on Scholarship and Training

- i. Implement Post-Baccalaureate Scholarship Program and conduct seminars, diploma courses, and other professional training program in coordination with the Specialty Council.

c. Committee on UAP Publications

- i. The committee shall be responsible for the publication of all literature, learning materials and news publications of the organization such as the Philippine Architect's Journal, UAP Post and others.